

BRIDLINGTON LEARNING AND SKILLS FORUM

MINUTES OF MEETING HELD ON 27 JANUARY 2016 AT 9.30AM AT BRIDLINGTON BUSINESS CENTRE

Present: Andy Levitt - Headlands School
Sophia White – Christ Church Community Services
Liz Philpot - East Riding of Yorkshire Council, Bridlington Renaissance
Vicky Neilan – East Riding of Yorkshire Council, Bridlington Renaissance

Apologies: Sue Revell - Show Trust - Bridlington Jobcentre
Jacky Smith - East Riding of Yorkshire Council, Learning Partnership
John Dixon – Christ Church Community Services
Adrian Brown – Pure Training Solutions
Chris Matson – Job Centre Plus
Helena Moss – East Riding of Yorkshire Council, Education, Employment and Skills
Carol Shaw – BAM Construction Leisure World
Laura Snow – East Riding of Yorkshire Council, Children’s Centre
Pam Lee - Construction Ind Training Board

1. **Minutes of last meeting/matters arising**

No issues.

2. **Community Led Local Development**

Application submitted for preparatory costs in November. This was discussed at the ESIF panel on 22 January and currently awaiting a decision. Feedback so far indicates that the preferred option is to have one area covering the Yorkshire Coast rather than focusing on just the towns – it is not anticipated that this cannot be resolved. The next step will be to organise workshops to start developing project ideas – some of which have already been identified.

Liz Philpot is meeting with Helena Moss the new Education, Employment and Skills Area North Manager in early February. Things to discuss include an employability skills accredited volunteering scheme.

Andy Levitt is interested in developing a fishing taster package for students and maybe make links with the Whitby Fishing School. It was suggested he look at the Fishing Resource kit created by Hornsea School with FLAG funding.

Action: VN to forward a link to AL.

The school is also looking at links with engineering companies. Progress has been made with Derwent Training and AB Graphics.

3. **Coastal Community Team**

The £10000 funding needs spending by the end of March.

Andy is organising some touch screen careers equipment for Headlands. The software used could potentially be rolled out to other schools and organisations.

Another aspect is a Learning Management System based on the LearnER elearning package aimed at people working within the tourism industry or those wanting to access employment in tourism to promote the tourism offer within Bridlington and enhance the visitor experience.

To ruin alongside this package, the funds will also cover 2 one day face to face training courses delivered by Tyro (who delivered the Discover Yorkshire Coast Champion training in Scarborough last year). These will be aimed at accommodation owners and retailers and will be focused, again, on the tourism offer within the town.

4. **Topics for future meetings**

The frequency of the forum meetings has been increased to monthly from bi-monthly until the summer as it is expected that this group will steer the CLLD as it progresses and form a sub local action group. The next meeting will focus on project ideas for CLLD and priority sectors.

Progress on the Coastal Community Team will also be kept on as a standing agenda item.

The group also discussed an Employability Charter for Bridlington – this will be discussed further at future meetings.

5. **Local Employer Engagement**

Ofsted report on 'Engaging SMEs in Work Experience and Apprenticeships in London' had been circulated.

Agreed that web-based information is flawed at search stage.

Action: LP to pass contract details for Debbie Plumb and Sue Revell so MT can send current information on opportunities direct.

Capital Radio campaign during Feb/March.

1 in 100 will include East Riding area this year.

Action: MT to send details.

ERLP Apprenticeship Event on 26 February at Bishop Burton. MT to liaise with Ruth M. 'Indeed' website - reported that CVs that are loaded on the site are often inadequate.

Show Trust - G4S have had extension until 2016 for Work Programme delivery, initial two week 'springboard' programme for clients, Active First are delivering weekly sessions on Functional Skills.

Job Centre Plus - holiday parks are recruiting with vacancies on JCP website. Application forms from Job Centre Plus. Currently 10 PCs for job search plus free wi-fi - staff support on hand, also work experience.

Friday 13 March - JCP Open Day inviting employers, Sir Greg Knight to attend.

Electronic sign on will start in February. Universal Credit will start in Malton in February, York in March.

CITB - database of construction careers ambassadors, which can be geared around current construction site works.